



**BOARD OF DIRECTORS**

12:00 PM - 1:00 PM

**FEBRUARY BOARD PACKET**

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**AGENDA**

REPORTS		ITEMS		PAGE	
1	HOUSEKEEPING		Call meeting to order		
			Roll Call	Page : 3	
		Board Action	Approve Minutes	Page : 4	
2	<b>STAFF REPORTS</b> These reports should be reviewed by board members independently. If no board action is required they can be skipped in the meeting. Board members have the option to request discussion on any aspect of these reports.	No Action	Executive Report	Page : 5	
		Board Action	Business Department Report	Page : 6	
		No Action			
		No Action	Philanthropy Report	Page : 10	
		No Action	Events & Marketing Report	Page : 11	
		No Action	Operations & Programs Report	Page : 12	
3	<b>GOVERNANCE COMMITTEE</b>		<b>COMMITTEE UPDATES</b>		
	Chair	Suzie Sample	Board Action	Safe Spaces for Immigrants Policy	Page : 15
	Staff	Suzie Sample	Board Action	Safe Spaces for LGBTQ+ Policy	Page : 16
			Discussion	State of the Club	Page : 2
4	<b>RESOURCE DEVELOPMENT</b>		<b>COMMITTEE UPDATES</b>		
	Chair	Suzie Sample	Discussion	Crab Feed Updates	Page : 17
	Staff	Suzie Sample	Discussion	Youth of the Year	Page : 18
					Page : 19



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# NOTES & VOTES

0	START TIME:		END TIME:		PRESIDED BY:	
	WAS THERE A QUORUM:					
	CONSENT AGENDA ITEMS MOVED TO REGULAR AGENDA:					

## CURRENT BOARD ACTIONS

H1	ITEM:	Approve <b>October</b> Meeting Minutes as presented.	RESULT	MOTION	ALL IN FAVOR:
				SECONDED	ALL OPPOSED:
				DISCUSSION	ABSTAINED:

F1	ITEM:	Accept and Approve October Financials as Presented.	RESULT	MOTION	ALL IN FAVOR:
				SECONDED	ALL OPPOSED:
				DISCUSSION	ABSTAINED:

F2	ITEM:	Accept and Approve the rescheduling of Monthly Corporate Board Meetings to the First Wednesday of the Month effective February 5, 2024.	RESULT	MOTION	ALL IN FAVOR:
				SECONDED	ALL OPPOSED:
				DISCUSSION	ABSTAINED:



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BOARD OF DIRECTORS  
2024-2025 ROLL CALL SHEET

Name		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Suzie	Sample	1	1	1	1		1	1	1				
Suzie	Sample	1	1	1		1	1	1	1				
Suzie	Sample	1	1	1	1	1			1				
Suzie	Sample	1	1	1	1	1	1	1	1				
Suzie	Sample		1	1	1	1	1	1	1				
Suzie	Sample	1				1	1						
Suzie	Sample	1	1	1	1	1	1	1	1				
Suzie	Sample			1		1							
Suzie	Sample		1	1		1	1	1	1				
Suzie	Sample	1				1	1	1					
Suzie	Sample	1	1	1		1			1				
Suzie	Sample	1	1	1		1	1	1					
Staff													
Suzie	Sample												



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0	START TIME:	12:00	END TIME:	1:30	PRESIDED BY:	R. Walker			
	WAS THERE A QUORUM:	Yes							
H1	ITEM:	Approve November Meeting Minutes as presented.			RESULT	MOTION		ALL IN FAVOR:	ALL
					PASS	SECONDED		ALL OPPOSED:	NONE
					DISCUSSION		ABSTAINED:	NONE	
F1	ITEM:	Accept and Approve November Financials as Presented.			RESULT	MOTION	J. CORDIERO	ALL IN FAVOR:	ALL
					PASS	SECONDED	S. SOBERALSKI	ALL OPPOSED:	NONE
					DISCUSSION	NONE	ABSTAINED:	NONE	

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**BUSINESS UPDATE:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.

**RESOURCE DEVELOPMENT:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.

**DEPARTMENT REFORECAST REACTIONS:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.



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# GOVERNANCE REPORT

12:00 PM - 1:00 PM

FEBRUARY 3, 2025

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## EXECUTIVE SUMMARY

WHAT I'M EXCITED ABOUT

WHAT I'M FOCUSED ON

MISSION MOMENT

COMMITTEE	DISCUSSION/ACTION ITEMS	VIEW
GOVERNANCE		
BUSINESS DEPARTMENT	Committee Updates/Recommended Board Actions-	
RESOURCE	Committee Updates/Recommended Board Actions-	
BOARD DEVELOPMENT	Committee Updates/Recommended Board Actions-	
FACILITIES	Committee Updates/Recommended Board Actions-	



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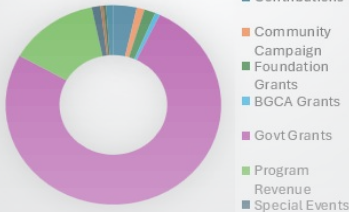


# BUSINESS DEPARTMENT REPORT

## FEBRUARY 2024

**\*\*Note: Both the P&L and Balance Sheet have links enabling access to the documents of origin.\*\***

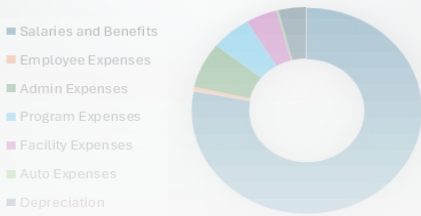
### Revenue Sources as of 12/31/24



Revenue Types	Amount	Percentage of total Income
Contributions	\$ 124,363.64	4%
Community Campaign	\$ 40,945.69	1%
Foundation Grants	\$ 60,190.00	2%
BGCA Grants	\$ 25,719.32	1%
Govt Grants	\$ 2,698,774.45	76%
Program Revenue	\$ 480,289.24	14%
Special Events	\$ 47,169.36	1%
Misc	\$ 14,723.57	0%
Rental Income	\$ 14,761.93	0%
Cause Related	\$ 38,108.07	1%
	<b>\$ 3,545,045.27</b>	

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### Expenses as of 12.31.2024



Expenses	Amount	Percentage of total Expenses
Salaries and Benefits	\$ 3,041,203.15	78%
Employee Expenses	\$ 23,786.63	1%
Admin Expenses	\$ 279,433.00	7%
Program Expenses	\$ 219,650.59	6%
Facility Expenses	\$ 172,725.36	4%
Auto Expenses	\$ 10,906.05	0.3%
Depreciation	\$ 150,720.12	3.9%
	<b>\$ 3,898,424.90</b>	

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## FINANCE DEPARTMENT HIGHLIGHTS

ITEMS OF INTEREST WITH RESPECT TO FINANCE & ADMINISTRATION. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim



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**BUSINESS DEPARTMENT REPORT**  
**STATEMENT OF ACTIVITY: REVENUE**  
**JULY 1, 2024 THROUGH DECEMBER 31, 2024**

	Jul - Dec '24 Actuals	Projected BAB-to-Date	Variance +/- BAB-to-Date	% of Annual Budget	Annual Board Approved Budget
<b>Revenue</b>					
<b>4009 Contributions</b>					
4010 Individual Contributions					
4020 Corporate Contributions					
<b>Total 4009 Contributions</b>					
<b>4100 Campaigns</b>					
4101 Community Campaign					
<b>Total 4100 Campaigns</b>					
<b>4230 Foundation Grants</b>					
4231 Vintner's Grant					
<b>Total 4230 Foundation Grants</b>					
<b>Total 4240 · BGCA Grants</b>					
<b>Total 5010 Govt Contracts</b>					
<b>5175 Program Fees</b>					
5180 School Year Programs					
5181 School Year Program-Scholarship					
<b>Total 5180 School Year Programs</b>					



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**BUSINESS DEPARTMENT REPORT**  
**STATEMENT OF ACTIVITY: EXPENDITURES**  
**JULY 1, 2024 THROUGH DECEMBER 31, 2024**

	Jul - Dec '24 Actuals	Projected BAB- to-Date	Variance +/- BAB-to-Date	% of Annual Budget	Annual Board Approved Budget
<b>Expenditures</b>					
Total 7220 Salaries					
Total 7229 Benefit Allocation					
7260 Employee Related Expenses					
7543 Employee Recruitment & Hiring					
7545 Staff Appreciation					
Total 8540 Training (Staff Development)					
Total 7260 Employee Related Expenses					
7520 Accounting Fees					
7521 Contract Accounting					
7520 · Accounting Fees - Other					
Total 7520 Accounting Fees					
7530 Legal Fees					
7540 Other Professional Services					
7542 · Program Contracted Services					
8110 Office Supplies					
8112 Technology Supplies & Software					
8113 Program Expense					
8114 Program Supplies					
8115 Program Expense					



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**BUSINESS DEPARTMENT REPORT**  
**STATEMENT OF FINANCIAL POSITION– SUMMARY**  
**AS OF DECEMBER 31, 2024**

**Boys & Girls Clubs of Napa Valley**  
**Statement of Financial Position Summary**  
 As of December 31, 2024

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Accounts Receivable	
Other Current Assets	
Total Current Assets	
Fixed Assets	
Other Assets	
<b>TOTAL ASSETS</b>	
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	



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WHAT'S GOING GREAT	WHAT WE'RE FOCUSED ON	WHAT WE NEED HELP WITH
<p>Resource Development Dept Expansion</p> <p>Michele Dahlberg, Resource Development Coordinator</p> <p>Eric Toscano, Graphic Design &amp; Marketing Coordinator</p>	<p>UnGala: Moving to April, auction procurement needs to begin in October. RD Committee meeting attendance and engagement is crucial.</p>	<p>There is lots of excitement around the Community Campaign but for it to be successful, we need board member support.</p>

**WHAT'S COMING UP!**

Resource Event	Date	Resource Event	Date
Holidays in Yountville	11/19-1/3	Board Mixer: Marriot South Yard	9/27/22
Domaine Chandon Holiday Event	TBA	Mondavi: Yountville Chamber	10/4/22

**FUNDRAISING HIGHLIGHTS**

**FRIENDRAISING HIGHLIGHTS**

Event	Raised	Event	Date
The Community Campaign	25k pledged	Silverado Vineyards: YC	8/15/22
		ZD's Crush Challenge	8/17
		St. Supery Lunch	9/17

**MARKETING INSIGHTS**

**SOCIAL MEDIA INSIGHTS**

Asset	Release date	Views	Post	Source	Hits
<a href="#">Summer Impact Report</a>	Summer End	247	<a href="#">Check Your Spam Folders</a>	FB	2,921
			<a href="#">Welcome Back NVLA</a>	FB	2,707
			<a href="#">Slurpee Day</a>	Insta	312

**30 DAY PLATFORM INSIGHTS**

ISSUU	Facebook	Instagram	Twitter	Youtube
Impressions 2,861	Page Likes 2,290	Followers 743	Tweets 3	Uploads 3
Reads 362	Reach 11.7K	Reach 996	Followers 639	Views 155
Avg. Time 5:60	Visits 685	Visits 169	Visits 259	WatchTime 2:10

**GET INVOLVED**

- Greg has time for tours, meet & greets, and speaking engagements! Who do you want to connect Greg to?
- Board Mixer– **Tuesday, September 27th 6pm-8pm** at the South Yard at the Marriot Hotel on Solano Ave.

**FUNDRAISING EVENTS**

CRAB FEED			01/25/25
Item	Budget 2025	Actual 2024	Actual 2025
Total Revenue			
Total Expenses			
Total Net			
Auction Packages			
Days to go			
Website			

UNGALA			06/28/25
Item	Budget 2025	Actual 2024	Actual 2025
Total Revenue			
Total Expenses			
Total Net			
Auction Packages			
Days to go			
Website			

**COMMUNITY EVENTS**

YOUTH OF THE YEAR		2/05/2025
Item	Budget	Actual
Event Expenses		
Attendance		
Title Sponsor		
Days To Go		
Website		

ART SHOW		4/02/2025
Item	Budget	Actual
Event Expenses		
Attendance		
Title Sponsor		
Days To Go		
Website		

NORCAL YOY		3/21/2025
Item	Budget	Actual
Event Expenses		
Attendance		
Title Sponsor		
Days To Go		
Website		

**MARKETING**

PRINT MARKETING

VIDEO MARKETING

DIGITAL MARKETING

**EVENT OVERVIEW**

EVENT	DATE	TITLE SPONSOR	WEBSITE	ATTENDANCE	TOTAL RAISED

TOTAL ATTENDANCE

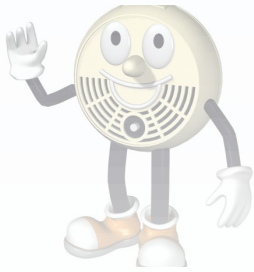


# FACILITIES & SAFETY REPORT

FEBRUARY 2025

Project	Cost	Budget	Comp Date	Status	Funding Source
Fence Installation			September 2024	Completed	Grant/In-Kind
ACC Play Structure			1/15/2025	Completed	Grant/In-Kind
Chiller Replacement			1/24/2025	Completed	Grant (ESSER)
Mosaic Installation			Spring 2025	Canceled	ACAF & ACNV
Main Level Floor Replacement			TBD	Planning	TBD

## FACILITY UPDATES



### SMOKE ALARM REPLACEMENT

Location: NCH  
 Project Budget:  
 Project Proposal:



### CHILLER REPLACEMENT

Location: NCH  
 (UPDATED) Project Budget:



### ACC PLAY STRUCTURE

Location: ACC  
 Project Proposal:  
 Drawings:



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# ENROLLMENT REPORT

FEBRUARY 2025

2,615

1,547

24/25 ENROLLMENT

AVERAGE DAILY ATTENDANCE

## SCHOOL YEAR ENROLLMENT

Campus	22/23	23/24	24/25	= 25 Kids Enrolled
Unspecified Location	204	196	173	
Unspecified Location	114	145	149	
Unspecified Location	154	167	195	
Unspecified Location	208	199	214	
Unspecified Location	175	209	234	
Unspecified Location	183	294	105	
Unspecified Location	149	141	166	
Unspecified Location	302	322	303	



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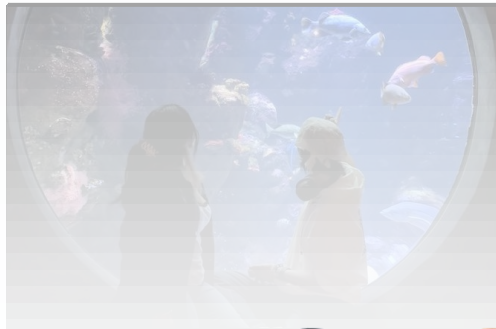
**PROGRAM SPOTLIGHT**

**PLAY TIME ALL THE TIME**

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